

LONG PRESTON RESIDENTS ASSOCIATION

Second Meeting of Steering Committee, 9th August 2004

MINUTES

Present:	Gerry Allsopp	(GA)	
	Diane Allen	(DA)	
	Keith Grimshaw	(KG)	
	Gillian Jones	(GJ)	Temp Chairperson
	John R Mathews	(JRM)	
	John P Rodgers	(JPR)	
	Peter Scott-Smith	(PSS)	
	Heather Thomas-Smith	(HTS)	
	Beverley Wrigley	(BW)	Temp Minutes Secretary
Apologies:	Steve Bird	(SB)	
	John Barley	(JB)	

1.0 Election of New Steering Committee Chairperson

- 1.1 Due to health problems **JRM** has reluctantly had to stand down as Temp Chairperson.
- 1.2 **PSS** nominated **GJ** for the position, this motion was seconded by **JPR** and a unanimous show of hands recorded.

2.0 Minutes of Last Meeting

- 2.1 **GJ** pointed out an error in the list of names Heather Scott Smith (HSS) should read Heather Thomas Smith (HTS). This has been amended in these minutes.
- 2.2 With the exception of the above the minutes were agreed as a true record.

3.0 Matters Arising

- 3.1 It was agreed that for the present time the question of seeking a Patron should be put on hold until such time as more pressing matters had been agreed.

4.0 Inaugural Meeting

a) Appointment of Temporary Chairman

- i) **GJ** stated that Hilary Baker would have been happy to undertake this role but was on holiday the week of the proposed date, so we would need to look at approaching someone else.
- ii) **GJ** suggested the 'Chair' of the Parish Council. Following a discussion it was agreed that we would be in danger of compromising his current position and that a better option would be to change the proposed date of the meeting.

- iii) It was agreed that the date would be changed to 31st August and that **GJ** would ask Hilary Baker to act as ‘temporary chairperson’.
- iv) **GA** suggested that we ask whether Mary Russell could address the Parish Council Meeting with the results of the housing survey at the end of the meeting. It was agreed that **GJ** would ask the question.
- v) **PSS** stated that he intended to write a paper on the legality and format of the survey and its results, which he would submit to the each member prior to the meeting.
- vi) A discussion was held as to what would be deemed to be affordable housing. **KG** suggested that we approach Craven District Planning for a ‘model’ of an affordable housing scheme which had been successful.
- vii) **PSS** informed the group that whilst searching the web for information on the Hartley Trust, he had come across a registered charity called ‘Long Preston School Fund’ which was formed in 1998, and which had no officers or trustees highlighted. It was agreed that **PSS** should contact Ann Kay ‘Head of the School Governors’ for more information.

b) Meeting Agenda

The following was agreed as the ‘Inaugural Meeting Agenda’

- 1.0 Chairpersons Introduction
- 2.0 Summary of the Minutes of the Steering Group
- 3.0 Proposed Constitution
- 4.0 Action Plan
- 5.0 Membership & Subscription

c) Draft Constitution

- i. Item 3 amended to read ‘local amenities and the aims of the Long Preston Village Plan’.
- ii. Item 4 agreed
- iii. Item 6 agreed
- iv. Item 7 amended to include PC representation (item 4e)
- v. Item 8 agreed
- vi. Item 11 agreed
- vii. Item 16 agreed
- viii. Item 18 agreed
- ix. Item 20 agreed
- x. Item 23 agreed

d) Finance/LPRA Membership Subscription

A discussion was held as to setting the subscription for membership, **DA** stated that she had discussed the matter with a number of villagers and that there had been no real objections to the figure of £5. **JA** suggested we look at what funds are likely to be needed in order for the committee to fulfil its duties. It was agreed that we should prepare an action plan setting out the

aims and objectives so that potential members would have clarity of what they were getting for their money. **DA** suggested the giving a choice of subscription as charities do (£2, £5, £10 or other). No final decision was made.

e) Seat on LPRC Committee for PC rep.

It was agreed that this should be incorporated into item 7 of the constitution.

f) Publicising the Meeting

A discussion was held regarding the flyers & posters, it was agreed that the format of the flyer prepared by **PSS** was good and with minor amendments these would be distributed by 20th August. **HTS/JPR** to co-ordinate. **KG/BW** to obtain A3 prints for display in PO, Pubs and Notice Boards.

g) Date/Venue of Inaugural Meeting

31st August 2004 – Village Hall

h) Nomination of LPRC Officers

It was agreed that the steering group should put forward nominations for the LPRC Committee.

The following nominations were agreed;

GJ for Chair
HTS for Vice Chair
JPR for Treasurer

BW was asked whether she would stand for General Secretary, she stated that whilst she would like to she was concerned that she had been given increased responsibilities at work and may not be able to commit the time. It was agreed that **HTS** and **GJ** would approach a couple of people they thought might be interested. **BW** stated that should there be no other interest she could be put forward and would undertake the role with the support of her husband Mike.

5.0 Action Plan

Due to the late hour, it was agreed that another meeting be arranged in order to give adequate consideration to this important item.

Date & venue of next meeting – 16th August 2004, 7.30pm, Magna Books.